

BUILDING WORKS AUSTRALIA

RENOVATION CHECKLIST

We have developed this checklist to help you prepare for your building project, and to select a builder.

Are You Prepared?

DESCRIPTION	YES	No
Are you confident that you have included all special requirements and finishes in your plans or specifications?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have a complete set of drawings and specifications?	<input type="checkbox"/>	<input type="checkbox"/>
Have you obtained all required building permits and /or planning permits?	<input type="checkbox"/>	<input type="checkbox"/>
Are you confident that your budget is realistic?	<input type="checkbox"/>	<input type="checkbox"/>
Does your budget allow for cost overruns/variations?	<input type="checkbox"/>	<input type="checkbox"/>

Interviewing the builders.

When speaking with the builder; do you feel comfortable with him/her? Can you communicate well and will you be happy to have him/her around your home/business perhaps when you are not there?	<input type="checkbox"/>	<input type="checkbox"/>
Does the builder hold a current Builders License and O.H & S Card? Have you seen them?	<input type="checkbox"/>	<input type="checkbox"/>
Ask the builder who will be supervising your project and what licensing do they have?	<input type="checkbox"/>	<input type="checkbox"/>
After speaking to some of the builder's recent customers, are you satisfied with their opinion of him/her; and is he/she experienced in projects similar to yours?	<input type="checkbox"/>	<input type="checkbox"/>
Will the builder use a contract and will his/her price include insurances and warranty costs?	<input type="checkbox"/>	<input type="checkbox"/>
Will the builder carry out tests to assess the site's suitability for the proposed works?	<input type="checkbox"/>	<input type="checkbox"/>
Are you satisfied with the builder's explanation of how the price may be varied from the contract sum?	<input type="checkbox"/>	<input type="checkbox"/>
Are you confident that the builder and the engaged sub-contractor tradespeople will comply with your "home/business"? for Example: <ul style="list-style-type: none">◆ No smoking in the home/business◆ No use of inappropriate language◆ No excessive noise on site	<input type="checkbox"/>	<input type="checkbox"/>